



ORLEANS COUNTY SOIL & WATER
CONSERVATION DISTRICT MINUTES
September 8, 2015

PRESENT: Edward Morgan, Rep At Large
Dennis Kirby, Manager
Judy Bennett, Sec./Treas.
James Neal, Farm Bureau Rep.
Katie Sommerfeldt, WQ Technician
John DeFilipps, Leg. Rep.
John Kast, Rep. at Large
Megan McAnn, Technician
Victor DiGiacomo, NYS SWCC
William Eick, Leg. Rep.
Robert Bills, USDA NRCS

I. Call To Order: Chairman, Edward Morgan called the meeting to order at 12:03 pm for the purpose of conducting routine business.

II. Public Comment Period: No public comments.

III. Minutes: **Motion** by Eick, second by Neal to accept the minutes as written. **Carried**

IV. Treasurer's Report: **Motion** by Kast, second by DeFilipps to accept the Treasurer's Report as presented. **Carried**

V. Operational Budget vs. Actual: Dennis reported that this is in everyone's packet.

VI. Bills & Vouchers: **Motion** by Kast, second by Eick to pay the bills and sign the vouchers. **Carried**

VII. New Business:

- A. Credit Card Policy:** Morgan reported that everybody should have received this by email. Judy prepared this upon the increase on the credit card limits. The bank did recommend that we have a policy in place. Discussed. **Motion** by Kast, second by DeFilipps to adopt the credit card policy with the changes recommended. **Carried**
- B. Training – Conservation Skills Workshop:** Dennis reported that this training is coming up in a couple of weeks in Cortland. He would like Megan to attend the entire week and he would like to go for a couple of days. Katie might have a class to attend also. Judy reported that Megan will be there the whole week, Dennis would be there 2 nights and 2 days. The cost is \$25 to attend along with hotel and meals. **Motion** by Eick, second by Neal for staff to attend this training. **Carried**
- C. Shoreline Cleanup/Tire Cleanup:**
 - 1.** Dennis reported that the Shoreline Cleanup is this Saturday if it doesn't rain. The rain date is the following Saturday. Tire Cleanup will be on September 26. Neal's took a bunch of tires that were already there and Torrey's are going to take some more. We are going to have basically a bunch of tires left with rims on them. It will probably be next year that we get a truck to take these for recycling. This way we will have collected enough money to cover the cost of the truck.
 - 2.** Judy reported that we would like approval to pay for refreshments at the Shoreline Cleanup. **Motion** by DeFilipps, second by Neal to pay for refreshments at shoreline cleanup. **Carried**
- D. Audit by Legislative Reps:** Judy reported that Eick and DeFilipps came in last week and audited the books. Eick reported that everything was in order.
- E. Oak Orchard Small Watershed:** Dennis reported that the appointments to this District were up for renewal 12/31/13. The way that it works is that we make recommendations to the legislature on who to appoint. Who has been on there is Guy and Gary Smith, Jon Peglow, and Jim Panek. Dennis called them all and Jim Panek is not interested in being on there any more. Dennis is recommending to keep the rest of them on. He can't find anyone else that is interested. **Motion** by Neal, second by Kast to make this recommendation to the County Legislature. **Carried**
- F. NYACD Annual Meeting:** Judy reported that this is coming up in October. She emailed the information out to the Directors. **Motion** by Neal, second by DeFilipps for Dennis and Directors to attend at District expense. **Carried**
- G. Budget:** Dennis sent this out via email. If the board agrees we are requesting a \$10,000 increase. He explained his reasoning for this. Discussed. Kast recommended putting more of a detail of the matching funds that we are missing out

on. **Motion** by Kast, second by Neal to submit the budget proposal as presented with the correction in the letter.
Carried

H. Other: Dennis reported that we did not get funded for Round 20 of the AG NPS grant program.

VIII. Old Business:

- A. DEC Tour: Katie reported that this went well. They visited 4 completed projects and another project that is proposed to get done this year. FL-LOWPA received a letter back from DEC saying that they are pleased with the projects.
- B. FL-LOWPA: Dennis reported that there are several projects that are going to be done very soon. He would like permission to go ahead and pay for one of the projects as soon as things are done and approved so that we can get a FL-LOWPA contract closed out as soon as possible. Neal and Kast recused themselves. **Motion** by Eick, second by DeFilipps to approve to pay for one of the projects as soon as everything is in order to close out a FL-LOWPA contract.
Carried
- C. Grant Project Summary: Attached. Dennis explained the updates.
- D. Megan Training Summary: Dennis reported that this is in everyone's packet. There are 2 training summaries.
- E. Shirt Orders: Dennis reported that we still need to have the Directors let us know what they want for shirts.
- F. Other:
 - 1. Katie reported that she was contacted by DEC and they wanted to know if they could come out to do an inspection on the Yanty Creek Project or if she had some pictures that she could send them. She sent them the pictures and they said that it looked good. She replied back to them asking if we could get a blanket permit and said they don't know what she is talking about. We will have to look into this more.
 - 2. Dennis reported that we have talked about the Genesee Coalition of Soil and Water Conservation Districts. The contract is going through the attorney at the state office.

IX. Cooperating Agency Reports:

- A. **District Manager:** Attached
- B. **District Conservationist:**
 - 1. Bob Bills reported that deferral letters went out today.
 - 2. Right now they are trying to get contracts finished up for this fiscal year.
- C. **Orleans County Water Quality Coordinating Committee (WQCC):** Nothing new to report.
- D. **NYS SWCC Report:** Victor DiGiacomo went over the highlights of his attached report.

Next meeting date October 13, 2015 at 12:00 pm.

Meeting Adjourned at 12:39 PM.

Judy Bennett
Secretary/Treasurer
Date:

Edward Morgan
District Chairman
Date: