



ORLEANS COUNTY SOIL & WATER
CONSERVATION DISTRICT MINUTES

January 10, 2017

PRESENT: Edward Morgan, Rep at Large
James Neal, Farm Bureau Rep.
Dennis Kirby, Manager
Judy Bennett, Secretary/Treasurer
Katie Sommerfeldt, WQ Technician
John DeFilipps, Leg. Rep.
Megan McAnn, Technician
William Eick, Leg. Rep.
John Kast, Rep. at Large
Victor DiGiacomo, NYS SWCC

I. Call To Order: Chairman Edward Morgan called the meeting to order at 12:41 pm for the purpose of conducting routine business.

II. Election of Officers: **Motion** by Kast, second by DeFillips to keep the same slate of officers: Morgan as Chairman, Eick as Vice-Chairman, and Neal as Assistant Treasurer. **Carried**

III. Public Comment Period: No public comment.

IV. Minutes: **Motion** by Neal, second by Kast to accept the minutes as written. **Carried**

V. Treasurer's Report: Judy explained the Financial Report. **Motion** by Eick, second by DeFilipps to accept the Treasurer's Report as presented. **Carried**

VI. Operational Budget vs. Actual: Dennis reported that this is in everyone's packet. Discussed.

VII. Bills & Vouchers: **Motion** by Kast, second by Neal to pay the bills and sign the vouchers. **Carried**

VIII. New Business:

- A. Board Reorganization: **Motion** by Neal, second by Eick for Five Star Bank to be the official depository, the Batavia Daily News and Orleans Hub as the official news venues, and the official meeting time to be the second Tuesday of every month at 12:00 pm. **Carried**
- B. 2017 Budget: Morgan reported that each board member received a copy of the tentative budget. They made some changes. Changes are to staff salaries. The following are the new staff salaries: Dennis \$42,500, Judy \$41,250, Katie \$37,500, and Megan \$31,000 effective January 1, 2017. **Motion** by DeFilipps, second Kast to approve the budget with amendments. **Carried**
- C. NYACD Legislative Days: Dennis reported that this will be held March 6 & 7. Discussed if it is worth it for us to go. DeFilipps and Morgan are interested in going. Kast will already be there for Farm Bureau.
- D. Payroll Certification: Judy reported that this is due to the County in the amount of \$6,014.05. **Motion** by Neal, second by Eick to approve the payroll certification. **Carried**
- E. Health Insurance: The increase in this was approved in the budget.
- F. NACD Dues: **Motion** by Neal, second by Kast to pay \$100. **Carried**
- G. Other:
 1. Directors held an Executive Session before the meeting to discuss the budget.
 2. Victor DiGiacomo provided District Law Training before the start of the meeting to all Directors and staff.
 3. Dennis reported that we are hosting a tree planting workshop on February 4, 2017 and he would like approval to provide coffee and donuts. **Motion** by Kast, second by Neal to pay for coffee and donuts for the workshop. **Carried**
 4. Judy reported that she has figured what we will be receiving for our state reimbursement and we will be getting the full reimbursement of \$60,000.

IX. Old Business:

- A. Grant Project Summary: Dennis went over the updates. Katie reported that there is another covered feedlot that she would like to do for Gary Thering in Lyndonville. She explained the project. **Motion** by Neal, second by Eick to approve the staff to work on the planning and design of this project. **Carried**
- B. Wendel Engineers: **Motion** by Eick, second by Kast to sign a one year retainer agreement with Wendel Engineers in the amount of \$1,200. **Carried**
- C. NYS Grown & Certified Grant: Dennis reported that this is due a week from this Friday. We are up to 10 applications as follows: Kast Farms for a Sprayer, LynOaken Farms for a Sprayer, Haylett Farms for Drip Irrigation, RM Zingler Farm for Drip Irrigation, Tim Kirby for Drip Irrigation and Underground Pipe, Circle R for a Sprayer, Triple G for an Ag Mix Building, Sandy Knoll for Drip Irrigation, Joe Heberle for a Sprayer, and Dean Brightly for a Sprayer. **Motion** by Neal, second by Eick to approve these applications. Kast recused himself. **Carried**
- D. Other:
 - 1. Discussed Conservation Farmer of the Year. The staff recommends giving the award to Orleans Poverty Hill Farms. **Motion** by Eick, second by Kast to award Orleans Poverty Hill Farms the Conservation Farmer of the Year award. **Carried**

X. Cooperating Agency Reports:

- A. **District Manager:** Attached.
- B. **USDA, NRCS:** No report.
- C. **Orleans County Water Quality Coordinating Committee (WQCC):** Held a meeting yesterday and there is nothing to report at this time.
- D. **NYS SWCC Report:** Victor DiGiacomo's report is attached.

Next meeting date February 17, 2017 at 10:00 am at Tillman's Village Inn.

Meeting Adjourned at 1:10 PM.

Judy Bennett
Secretary/Treasurer
Date:

Edward Morgan
District Chairman
Date: