



ORLEANS COUNTY SOIL & WATER
CONSERVATION DISTRICT MINUTES
February 17, 2017

PRESENT: Edward Morgan, Rep at Large
James Neal, Farm Bureau Rep.
Dennis Kirby, Manager
Judy Bennett, Secretary/Treasurer
Katie Sommerfeldt, WQ Technician
Megan McAnn, Technician
William Eick, Leg. Rep.
Victor DiGiacomo, NYS SWCC
Heath Eisele, USDA NRCS
Jena Buckwell, AmeriCorps

I. Call To Order: Chairman Edward Morgan called the meeting to order at 10:05 am for the purpose of conducting routine business.

II. Public Comment Period: No public comment.

III. Minutes: **Motion** by Eick, second by Neal to accept the minutes as written. **Carried**

IV. Treasurer's Report: Judy explained the Financial Report. **Motion** by Neal, second by Eick to accept the Treasurer's Report as presented. **Carried**

V. Operational Budget vs. Actual: Dennis reported that this is in everyone's packet.

VI. Bills & Vouchers: **Motion** by Eick, second by Neal to pay the bills and sign the vouchers. **Carried**

VII. New Business:

- A. AgNPS Grant Round 23 Resolution: Dennis reported that we are looking at submitting 4 applications for Round 23. One for cover crops, 1 for fruit farmers with special mist sprayers, possibly one for a pivot irrigation system, and one for a covered feedlot. **Motion** by Eick, second by Neal to move forward with these applications. **Carried**
- B. Road Stream Crossing Assessment Project grant: Dennis reported that a grant has been announced for \$10,000 for culvert assessments. Katie explained that once the assessment is completed we can go back and apply for the replacement of the culverts that need to be replaced. Discussed. **Motion** by Eick, second by Neal to move forward with this grant application. **Carried**
- C. EPF Budget: Dennis reported that this is where we get all of our money including grants. Everything is basically the same as what it was last year. Dennis explained what was in the budget for Soil and Water.
- D. Farmer to Neighbor Night – March 11, 2017: **Motion** by Eick, second by Neal for staff and Directors to attend at District expense. **Carried**
- E. Credit Card Policy: Judy reported that we need to change the wording in the policy to reflect Megan also having a credit card. She would just like to change where it states that the Manager, Secretary/Treasurer, and Senior Technician have credit cards to Manager, Secretary/Treasurer, and Technicians. Judy also explained that our overall credit amount has not been increased with the addition of this credit card. **Motion** by Eick, second by Neal to make this change. **Carried**
- F. AgNPS Grant Round 22 Bank Accounts – Signature Cards: Judy reported that she opened 2 new accounts at Five Star Bank for the 2 Round 22 grants and needs to have James Neal and Edward Morgan sign the signature cards.
- G. Annual Audit: Dennis mentioned that our legislative representatives need to make arrangements to do this.
- H. NYACD Dues: Judy reported that we received the bill for the NYACD Dues in the amount of \$1,500. Discussed. Tabled.
- I. NYS Fair Assessment: Judy reported that we received an invoice for \$100 for the NYS Fair Booth. **Motion** by Neal, second by Eick to pay the \$100. **Carried**
- J. NYS Envirothon Registration: Judy reported that we received an invoice for \$500 for the registration of our winning team to go to the NYS Envirothon. **Motion** by Eick, second by Neal to pay the registration fee. **Carried**
- K. Other:
 1. Dennis reported that he needs permission to sign the next contract with FLOWPA. **Motion** by Morgan, second by Eick for Dennis to sign the contract. **Carried**

2. Dennis reported that we have the Water Quality Symposium coming up and he would like permission to spend some money on a few things to take there for the bucket raffle they have. **Motion** by Eick, second by Neal to purchase a few items for this purpose. **Carried**
3. Dennis reported that we are having the rain barrel workshop on April 1st and would like permission to purchase refreshments. **Motion** by Eick, second by Neal to purchase morning refreshments for the workshop. **Carried**
4. Dennis reported that the Directors need to do another board training for our performance measures. Victor reported that the District Law training that we did last month can count in both the District Law training and the training section.

IX. Old Business:

- A. Grant Project Summary: Dennis & Katie went over the updates. Discussed the VanWuyckhuysen Project on Round 18. **Motion** by Neal, second by Eick to pay VanWuyckhuysen \$35,750 for his BMP, but to hold back the 10% Contingency. **Carried**
- B. NYS Grown & Certified Grant Applications: Dennis reported that we put together 10 applications for this grant. There was \$1.5 million available and up to \$50,000 per farm. There were only 29 applications submitted totally. So this means that unless the applications don't receive enough points, we should be getting all of them. Without all of the staff working on these, it would not have gotten done.
- C. Other:
 1. Slashbuster:
 - a. Katie reported that the slashbuster finished the job on Gaines Basin Road on Proctor Brook.
 - b. Right now it is in Lyndonville on a tributary to Johnson Creek.
 - c. Morgan asked when it was coming back to the Murray Muck ditch. Katie reported that she is having some problems getting things lined up at the other end.
 - d. Morgan also asked about down by Hurd Road. Katie reported that she went back out and was talking to people about this project and Hurds want to back out.
 2. Judy reported that we received a letter from the Orleans County Sportsmen's Federation thanking Dennis for his presentation at their Annual Banquet.

X. Cooperating Agency Reports:

- A. **District Manager:** Report was included in packet.
- B. **USDA, NRCS:** Heath Eisele went over his monthly news that he emails out. He does try to include things that are going on with the Soil and Water Conservation Districts.
- C. **Orleans County Water Quality Coordinating Committee (WQCC):** The next meeting is scheduled for March 6, 2017.
- D. **NYS SWCC Report:** Victor DiGiacomo went over his report that was included in packet.

Discussed the next meeting date. **Motion** by Neal, second by Eick for Judy to pay the bills prior to the next meeting which will be held on March 21, 2017 at 10:00 am. **Carried**

Meeting Adjourned at 10:53 AM.

Judy Bennett
Secretary/Treasurer
Date:

Edward Morgan
District Chairman
Date: