

**ORLEANS COUNTY BOARD OF HEALTH
MINUTES OF MEETING
MARCH 13, 2012**



Call to Order

Paul Grout called the meeting to order at 7:32 p.m.

Members Present

Paul Grout, William Eick, Dr. David Meza, Wendy Oakes Wilson

Staff Present

Paul Pettit, Kimberly Castricone, Cathy Miller, Mary Janet Sahukar

Members Excused

Dr. Nancy Ciavarrri, Dr. Sallah Abbasey, Dr. Jim Robinson

Minutes of Previous Meeting:

Dr. Meza moved to accept the minutes of the January meeting. William Eick seconded the motion. Motion carried.

Public Concerns

There were no public concerns.

DIVISION REPORTS

Director's Report

Paul explained the new working hours for our department have officially moved to eight o'clock to four o'clock, Monday through Friday. We have an agreement to pilot these new hours for one year and assess how beneficial this change was for our department.

Regarding the medical consultant ongoing issue, a one year contract moves forward to the legislative offices tomorrow for approval. We hope to avoid the continual patches and extensions to this issue as we have faced these past few years.

A discussion followed, with Dr. Meza inquiring as to locating another doctor to serve on our board. This physician should reside in Orleans County, but may work outside of Orleans County. Paul Pettit shared he welcomed any name suggestions from the current board of physicians who would be willing to serve on our board.

Paul shared a resolution to completely ban underage tanning had passed the New York State assembly and had moved to the senate for their decision.

Paul will meet with the Greater Rochester Health Foundation to review protocol in recent grant decision denials and see the areas where we might improve when preparing our applications in the future.

We are currently in the process of applying for a fellowship which funds bachelor level recent graduates to two-year paid placements in health departments. The CDC would pay their salary and based upon their budget, perhaps as many as one hundred placements could be created and awarded. Such a graduate would be expected to begin by summer of 2012.

The state budget is lining up as expected. The governor had proposed some structural changes within the Early Intervention Program and the 3-5 Preschool Special Education Program. Currently it appears as if the assembly and congress are blocking these changes.

In the near future, Paul will be attending the conference of environmental health directors in Syracuse and will present our recent GIS project.

Nursing Report

Mary Janet Sahukar shared an update on last month's immunization "incidents". The parent that received some vaccine in his eye returned with the child. All parties are fine.

The child who received two doses of Hep B experienced no local reaction.

Mary Janet is meeting with the nurses on March 27, 2012 to work through some improved protocols for immunizations. In the future, the nurse drawing up the syringe will be sequestered; additionally, a more structured orientation will be given to new nurses.

The plan of corrections was fully approved and we are moving along with that.

We have received three applications for our nursing vacancy. One applicant was not qualified because her bachelor degree was in psychology. Of the other two applicants, one has a bachelor degree and previously worked for mental health. The other applicant has a PhD and currently travels between Erie County and New York City for work.

We have received a request for Typhoid vaccine. Some of the Amish would like to travel to Haiti to assist in hurricane recovery. Administering this vaccine is not covered under current standing orders; however, a patient specific order from a personal physician would be fine.

Mary Janet also shared the high lead level child discussed at previous meetings last had a current lead level of 25.9. The parents are aware their child is due for another blood draw.

Environmental Report

Paul shared there will be a hearing this Friday, March 16, 2012, for the sale of tobacco products to a minor, associated with the ATUPA compliance checks last quarter. On the agenda for this hearing are also issues with the Woodworth migrant camp and issues with the Country Club Restaurant.

We will be hosting a rabies clinic this coming Saturday at the Town of Shelby building.

Because the environmental reports are difficult to print out and read, we will forward them as email attachments next month for the board's review.

The rabies report was included in the evening's packet and discussed.

The complaint/enforcement action/stipulation log was reviewed.

Monthly Expenses

The bills for payment were placed in this evening's packet for review only.

Expenditure Report

The fourth quarter expenditure report was reviewed.

Corporate Compliance Report

There are no current calls/complaints for corporate compliance.

Old Business

We have nothing new to report on court ordered HIV testing.

Paul Pettit reported last month that we have reached a tentative agreement with HCR regarding the sale of the CHHA and hope to recoup our full sale price. Dave Schubel, county attorney, will be reviewing the bill of sale.

Paul met last Friday with the county manager of Genesee County regarding possible interest in a shared public health director with Genesee County. There seems to be some member changeover on the board of health and their legislature seems interested.

New Business

The report of annual written personnel policy review was provided in the evening's packets to include "significant changes" to: annual review of written personnel policies, complaint policy, policy for reporting an incident and accident and respiratory protection. The review committee had completed their review on March 8, 2012. The QIC will meet on March 21, 2012 for review.

Dr. Meza motioned to approve the significant changes as presented to the board. Wendy Oakes Wilson seconded the motion. Motion carried.

Other Business

The next meeting will be held on April 10, 2012.

Adjournment

Bill Eick motioned to adjourn the meeting. Wendy Oakes Wilson seconded the motion. Motion carried and the meeting did conclude at 9:03 p.m.