# ORLEANS COUNTY BOARD OF HEALTH
# MINUTES OF MEETING
# MARCH 9, 2010

**Call to Order**
Dr. Jim Robinson called the meeting to order at 7:43 p.m.

**Members Present**
Wendy Oakes Wilson, Dr. Jim Robinson, George Bower, Dr. Sallah Abbasey

**Staff Present**
Paul Pettit, Cathy Miller, Bev Parmele, Kimberly Castricone, Margaret Wiley

**Members Excused**
Dr. Nancy Ciavarri, Paul Grout, Dr. David Meza

**Minutes of Previous Meeting:**
Wendy Oakes Wilson moved to accept the minutes from the previous meeting. Dr. Abbasey seconded the motion. Motion carried.

**Public Concerns**
There were no public concerns.

**Bills for Payment**
The bills for payment were reviewed. George Bower moved to accept the bills for payment. Wendy Oakes Wilson seconded the motion. Motion carried.

**DIVISION REPORTS**
*Director's Report*

Our annual report has been completed and will soon be visible on the county web page for public viewing.

Paul recently attended the NYSAC conference and noted Mr. Bower had also been in attendance.

As is required each year, we are about to conduct our annual corporate compliance training. Paul expects to begin with the staff in March and April.

Paul has been talking with his legislative health committee county regarding a senior sanitarian position for our department. Paul has prepared a proposal for our county CAO to consider. This would be more of a re-shuffling of current personnel rather than a new position.

As discussed at previous meetings, we are delving into the healthy building grant, $34,000 with which we plan to purchase an assortment of exercise/fitness equipment for use by county employees.

We are about to negotiate our strategies for renewing contracts/seeking providers for our transportation contracts which service our early intervention children, as well as our 3-5 preschool special education children attending center-based programs, both in and out of county.

*Nursing Report*

Bev reported we have given approximately 2300 H1N1 shots and 1000 seasonal shots to date. We continue to hold open clinics on assigned Tuesdays from 3-5 p.m. at which the public is welcome to come and receive the above immunizations and also other routine immunizations. We continue to have plenty of vaccine and have used almost all of the vaccine we paid for. We hope to go to Lyndonville and Kendall in the near future for clinic purposes.

In addition to flu vaccine, we expected to receive and distribute for free a variety of free vaccines such as Zostavax, Gardasil HPV, shingles vaccine and pneumonia vaccine as discussed in 2009; however, we have not received anything to date except the free flu vaccine.

Bev reported we have the possibility of another physical therapist, Marilyn Hall to work with us. She has been working out her 'additional insured' requirement.

One of our CHHA nurses, on family leave act for an extended period, has still not returned to work; additionally, we lost a nurse in December 2009 for other employment, we lost another nurse two weeks ago to other employment. Currently, we continue coverage with four nurses splitting weekends, rather than seven.

We have gained some nursing coverage from HCR. The HCR nurse works for our department four days per week and for HCR one day per week.

We had a part time nurse who began in early January, working weekdays and also one part time nurse who works one day weekly and 8 a.m. to 12 p.m. weekends.

Bev shared her concerns that the continuing heavy workload combined with a shortage of nurses is ongoing and is concerned with the 'wearing down' climate of the situation. We continue to advertise for nursing staff.

*Environmental Report*

Paul referenced the rabies report enclosed in the evening's packet. We held a county rabies clinic in Shelby on 02/27/2010. At this clinic we processed 238 animals.

The GIS project continues to advance and we continue to work through some troubleshooting of the system.

We have an active enforcement action at Oak Orchard Mobile Home Park concerning the water supply issue and the potential for cross contamination of the public water supply from a private well. They will be mailed a stipulation agreement tomorrow. We have attempted to work with the Town of Ridgeway to correct the problem.

Dr. Daines, our Commissioner of Health, will be visiting our county in early April. Paul is expecting he may choose to tour our ethanol plant, located in Medina, New York.

*Expenditure Report*

There was no expenditure report.

*Emergency Preparedness Report*

Margaret Wiley presented an overview of emergency preparedness for the board. She shared the county's volunteer group has been developed and is called 'VALOR'. This stands for Volunteer Alliance Linking Orleans Resources. This group has been approved by the county legislature. Diana Falcomer is the coordinator of this band of volunteers. We are not yet a medical reserve corp., but we are working on the application. There are 30 plus members to date and Peg explained how to become a volunteer.

The migrant and seasonal labor preparedness project has advanced nicely with the help of Deborah Restivo, migrant outreach worker, assorted migrant outreach workers, Western New York Public Health Alliance and the University of Chicago, National Rural Health Association, Peg Wiley, Maureen Tory and Jim Singer. A document has been published and was received via email by Deborah Restivo today. It is a nice planning and guidance document for migrant seasonal workers to prepare for an event.

**Old Business**

There was nothing new to report regarding court ordered HIV testing.

There was nothing new to report regarding posting of inspection results.

There was nothing new to report regarding H1N1 response activities.

There was nothing new to report regarding CHHA activities.

The application of our local food operator course (serve safe) has seen information going out to restaurants and individuals and some phone calls and inquiries are starting to come out. We have set some tentative dates to begin the training/coursework.

The Orleans Sanitary Code revisions are complete. The draft includes 30 plus pages and will be emailed to board members soon, discussed at the next board meeting and then sent to the state for review. The state will send it back with any comments and necessary changes. We expect there to be a thirty day public comment period and a final return to this board for formal vote and adoption. We hope this will be a living document that is reviewed every two years and changes and adjustments made if necessary.

**New Business**

The regulations are complete for tanning and we need to give some thought as to who will enforce these laws in our county. In the evening's packet was a print out of the slide show regarding tanning regulations. Counties have the choice to opt in or opt out. We can collect the permit fees and complete the inspections and conduct the overview and investigations ***or*** we can decline and New York State will collect the fees; however, it would most likely fall to us to enforce and investigate complaints within our county anyway as there are no local state level employees in any close proximity. After a short discussion of how to facilitate the work load with our current employees and work hours, Wendy Oakes Wilson motioned for us to

preliminarily opting in, permitting the tanning establishments and assuming the other tanning law responsibilities and enforcements. George Bower seconded the motion. Motion carried.

Paul reviewed and discussed the 'Project Match", county health ratings, as previously emailed or mailed to board members. This document also was placed in the evening's packets.

**Other Business**

Mr. Bower shared the ***very positive*** results of a recent nursing home inspection by the state.

**Adjournment**

Wendy Oakes Wilson motioned to adjourn the meeting. Dr. Abbasey seconded the motion. Motion carried. The meeting adjourned at 8:56 p.m.

The next meeting will be held on Tuesday, April 6, 2010 at 7:30 p.m. due to Paul Pettit attending another meeting on Tuesday, April 13, 2010.