# ORLEANS COUNTY BOARD OF HEALTH
# MINUTES OF MEETING
# APRIL 12, 2011

**Call to Order**
Paul Grout called the meeting to order at 7:41 p.m.

**Members Present**
Dr. Jim Robinson, Paul Grout, Dr. Nancy Ciavarri

**Staff Present**
Paul Pettit, Kimberly Castricone, Cathy Miller,

**Members Excused**
Dr. Sallah Abbasey, Dr. David Meza, Wendy Oakes Wilson, George Bower

**Minutes of Previous Meeting:**
Dr. Ciavarri moved to accept the minutes from the previous meeting. Dr. Robinson seconded the motion. Motion carried.

**Public Concerns**
We received a sewer compliant regarding West Side, a mobile home park located in Orleans County. A pump tank, while the pump was pulled out and in the process of repair, spilled sewage out, over the ground. Paul and our department are working with them to get the issue corrected. We have sent them a stipulation agreement and hope to resolve the matter soon.

As previously discussed, the letter, sent to town supervisors and village mayors last month has seen responses to both our offices, and, also, to Paul Grout, board president. Dan Wolfe, code enforcement officer had a positive meeting/conversation with Paul Grout and also sent an email to Paul Pettit. Melissa Irwin, code enforcement officer from Town of Clarendon, sent our department a letter and Paul Pettit did place a call to her and further discuss the matter with her. Mark Chamberlain, Town of Barre, also placed a call to our offices. At some point in time, Paul hopes to schedule a meeting that would include representatives of all towns and villages for further discussion on this matter.

**Bills for Payment**
The bills for payment were reviewed. Dr. Robinson moved to accept the bills for payment. Dr. Ciavarri seconded the motion. Motion carried.

**DIVISION REPORTS**
*Director's Report*

Paul reported the state budget has passed and we have come out of the processed somewhat unscathed. The optional, article 6 programs that we previously saw a 36% reimbursement were eliminated. The impact to us, because of less revenue, should be approximately $50,000.

There is expected to be a 5% reduction to Early Intervention providers effective April 1, 2011. The Tobacco Control prevention Fund was reduced from 52 million down to 35 million.

We have hosted two interns from Brockport State College in the recent weeks. One of the students is pursuing a public health administrative degree and worked with Kimberly Castricone to analyze our use of support staff as we transition to a "no CHHA" department. It would

appear we will ***not*** be filling the account clerk positions, but ***will*** keep a keyboard specialist position.

We did renew our contract with Oak Orchard Health Center through the end of April for our medical consultant. We are waiting to see what the gap coverage rates/premiums will be. The costs, when disclosed, will determine how we further pursue our options for the position of medical consultant.

Paul referenced the health rankings documents included in the evening's packet. Observations and comments were shared regarding the facts in this document.

Paul further discussed last month's conversation regarding the potential consolidation of Orleans and Genesee Counties under one public health director and merging the two boards of health. This concept is in the very early stages of discussion and fact finding. Paul Grout will reach out to the president of the Genesee County BOH and ascertain their outlook on this matter. The two county managers have been discussing this matter with NYSDOH.

*Nursing Report*

LHSCA policies and procedures have been submitted to NYSDOH with no comment or feedback as yet.

There are no further reports to share regarding the February death of the child as discussed at the March 2011 meeting.

*Environmental Report*

Paul shared the stipulation report.

Paul explained the recent rabies clinic, held in Shelby, was successful in implementing some laptops and the introduction of the new rabies certificate program software.

Inspection of children's camps and migrant camps has begun.

The implementation of tanning law oversight with regards to new regulations has begun. Our environmental staff has visited all tanning salons numerous times to inspect and further educate.

The GIS system is progressing well.

*Expenditure Report*

The expenditure report was reviewed.

*Corporate Compliance Report*

There are no current calls/complaints to corporate compliance to report. Annual training of staff will begin as required soon and training will be presented to board of health at the May 10, 2011 meeting.

**Old Business**

There was nothing new to report regarding court ordered HIV testing.

There was nothing new to report regarding CHHA.

**New Business**

The sanitary code revisions were included in the evening's packets. They had also been sent to each board member in advance of this evening's meeting via mail, email or fax. Dr. Meza did contact Paul Grout to share he would like to further discuss this subject at a future meeting. Discussion of this document continued and it was shared, this document, once voted upon and passed by our board, would then continue to NYSDOH for further review, comments and most probably, revisions. Members felt it was best to not delay another month since other members, not in attendance this evening, had shared their approval of the document as presented via phone or email prior to the meeting. As stated earlier, it is duly noted Dr. Meza would have preferred further discussion. With disclosure of the remaining members' current approval, and, noting, after potential acceptance by NYSDOH, there would still be a public comment time period and yet another vote on the final adoption of this document, Dr. Nancy Ciavarri motioned to accept this document and send it to NYSDOH for review. Dr. Jim Robinson seconded the motion. Motion carried.

**Other Business**

There was no other business.

**Adjournment**

Dr. Ciavarri motioned to adjourn the meeting. Dr. Robinson seconded the motion. Motion carried. The meeting adjourned at 9:13 p.m.

The next board meeting will be May 10, 2011 and will include corporate compliance training.