# ORLEANS COUNTY BOARD OF HEALTH
# MINUTES OF MEETING
# JUNE 8, 2010

**Call to Order**
Paul Grout called the meeting to order at 7:35 p.m.

**Members Present**
Dr. Jim Robinson, Paul Grout, Wendy Oakes Wilson, Dr. Nancy Ciavarri, Dr. David Meza

**Staff Present**
Paul Pettit, Cathy Miller, Bev Parmele

**Members Excused**
Dr. Sallah Abbasey, George Bower

**Minutes of Previous Meeting:**
Dr. Meza moved to accept the minutes from the previous meeting. Wendy Oakes Wilson seconded the motion. Motion carried.

**Public Concerns**
Paul reviewed a concern from last month's meeting which addressed a concern from a resident on Salt Works Road regarding a neighbor's new septic system. It is a new, raised bed septic system and our investigation found no problems with either the engineering structure or location of this septic system.

**Bills for Payment**
The bills for payment were reviewed. Wendy Oakes Wilson moved to accept the bills for payment. Dr. Ciavarri seconded the motion. Motion carried.

**DIVISION REPORTS**
*Director's Report*

Paul explained the NYS budget remains to be passed. We are still awaiting a final outcome. As it stands, we do not expect to see many "hits" realized to our department.

We continue to apply for a variety of grants, although we are somewhat in a "holding pattern" on some due to the state budget.

We continue to reshuffle our staff and departmental space as the home health care nurses depart. We now expect our department to ***not*** move to A wing as discussed during meetings this past year.

We expect to hold a BT community engagement in the near future and will be polling seniors on North Academy Street with regards to their emergency preparedness. We will be asking Donald Colquhoun of ARC to be the moderator for this exercise.

Paul reported the bid packets have gone out for our transportation contract. The bids have now been returned by two companies, Community Action and Ridge Road Express. This transportation involves service to special education programs, both in and out of county, is required for several of our Early Intervention children and also for many of our 3-5 preschool special education children.

Paul explained he had spoken with Donald Colquhoun of ARC after this agency requested an increase in their related service rates (speech, OT, PT, etc.) for services to our 3-5 preschool special education students. The county legislature will have the final say regarding any rate increases.

We will be looking at our environmental fee schedule. We have made some prior adjustments and we continue to review and see some things that we should be "tweaking", in addition to assessing the fees for tanning salons.

We have been using Clark Patterson Engineering for engineering fees for commercial establishments such as labor camps, children's camps and campgrounds when they add a new septic system or new pool. The plans, once submitted, go back and forth a few times between our department and this engineering firm, lending itself to our department potentially paying out more than we have collected in fees. We will be formulating a better policy for review at a future meeting to alleviate this problem.

*Nursing Report*

Bev included the March PAC meeting minutes in tonight's packet. Bev referenced a necessary correction on page two of the PAC minutes to clarify a nurse remains an employee and is now on leave with no pay, rather than family medical leave. Dr. Ciavarri motioned to pass the PAC minutes with this correction. Dr. Robinson seconded the motion. Motion carried.

Bev reported we have received our free vaccine through ARRA funds. The HPV vaccine has been increased by three hundred doses and we will be using that for 20-26 year olds females and perhaps will be able to extend that to males.

We also were given more Tdap. We may be able to give some of that supply to Medina Hospital for distribution and also will be giving that at our own clinics. We did receive more pneumonia vaccine; however, we have not been delegated more Zostavax as we had hoped.

Our remaining CHHA nurses planning to go work for HCR left this past week. Five nurses and two PTs are now being oriented through HCR. This orientation will take four weeks. Another of our nurses will be moving to our nursing home to assume a job as an assistant director. We have another nurse who works part time and will be assuming a few more days with us in the next few weeks to help us through this time period. When the orientation is complete with HCR, we expect these oriented nurses to return and resume seeing patients as HCR employees. We expect the final sale with HCR to be completed sometime between September and November.

*Environmental Report*

There was no rabies report in the evening's packet.

The GIS project demonstration project for the Rochester Health Foundation occurred on May 21, 2010 in Genesee County and went well.

We have re-hired Clark Stritzel into our environmental division, part time, to help facilitate labor camp inspections, food inspections at weekend events, etc.

We hope to acquire a few more signatures and soon have a resolution which will eliminate a tech position and create a senior sanitarian position.

We have twenty-four food vendors for the upcoming Strawberry Festival in Albion. Our department will sponsor a booth promoting our volunteer group, VALOR.

*Expenditure Report*

There was no expenditure report.

**Old Business**

There was nothing new to report regarding court ordered HIV testing.

There was nothing new to report regarding posting of inspection results.

The H1N1 after action report is being worked on.

CHHA activities and the service contract with HCR were covered previously this evening.

Some of our staff went to training for the tanning law in Rochester last week.

The sanitary code revisions remain in Albany being reviewed.

**New Business**

There was no new business for discussion.

**Other Business**

There was no further business.

**Adjournment**

Dr. David Meza motioned to adjourn the meeting. Wendy Oakes Wilson seconded the motion. Motion carried. The meeting adjourned at 8:45 p.m.

The next meeting will be held on Tuesday, July 13, 2010 at 7:30 p.m.