



Land Use Training for Municipal Officials Presented By:

# Orleans County Department of Planning and Development Niagara County Department of Economic Development



**WHO:** Members of planning boards, zoning boards of appeal, elected officials, code enforcement and zoning enforcement officers and others involved in the formulation and administration of land use policy are invited to attend these training sessions. The general public is also welcome. Questions are strongly encouraged.

**WHEN:** The four sessions will be held on Wednesday, June 28, 2017.

**WHERE:** The sessions will be held in the Community Room of the Hoag Library, located at 134 South Main St. (Route 98) in the Village of Albion.

**PRE-REGISTRATION:** Please complete and return the registration form or call Orleans County Department of Planning and Development at (585) 589-3198 by June 20<sup>th</sup> so that we can prepare in advance the certificates of attendance. Refreshments will be served; bring your own food. There is no cost to attend these sessions.

**WHAT:** Experts from the Local Government Division of the New York State Department of State will provide information on the following subjects:

*Wednesday June 28, 2017*  
*Albion Public (Hoag) Library 5:00 p.m. to 9:30 p.m.*

### Planning Board Overview

(5:00 p.m. to 6:15 p.m. = 1.25 hours training credit)

This basic course addresses the powers and duties of town, village, and city planning boards and commissions. The administrative and regulatory roles of the planning board, including its review of site plans, special use permits, and subdivision plats are discussed, along with the planning board's role in the municipal comprehensive plan. The importance of board procedures, referral to the county planning agency, and making findings are also covered.

### Solar Energy Regulation

(6:15 p.m. to 7:15 p.m. = 1.00 hours training credit)

This course addresses the authority of local governments to regulate photovoltaic solar energy systems - from modest residential and agricultural systems to large-scale institutional and commercial solar arrays and sun farms. Environmental and economic benefits and aesthetic challenges are discussed, and tools such as the New York State Unified Solar Permit are provided to allow solar arrays and regulate their impacts.

### Hot Button Land Uses

(7:45 p.m. to 9:30 p.m. = 1.75 hours training credit)

Local governments are not able to regulate all uses the same way: some uses have special statutory protection or rules established through case law and require special consideration, such as religious uses, mining, and telecommunication facilities. Other uses might be new to the local officials attempting to regulate them, such as solar energy facilities, barn weddings, and short-term rentals. This course is an overview of some of the land uses that many local officials find challenging, along with the statutory rules and case law associated with them and options for regulating them.

### Training Credit

Upon completion of training, all participants shall receive an attendance certificate that will assist planning board and ZBA members in demonstrating they are meeting the particular training standards of their communities. Attendance at all three sessions is necessary to receive four (4) hours of training credit. These courses can be used as professional development electives for code officials, please visit <http://www.dos.ny.gov/dcea/TrainingRegs.html>

### REGISTRATION:

**I plan on attending the following:**  
(please check all that apply):

- Planning Board Overview (1.25 hr)
- Solar Energy Regulation (1.00 hr)
- Hot Button Land Uses (1.75 hr)

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

MUNICIPALITY: \_\_\_\_\_

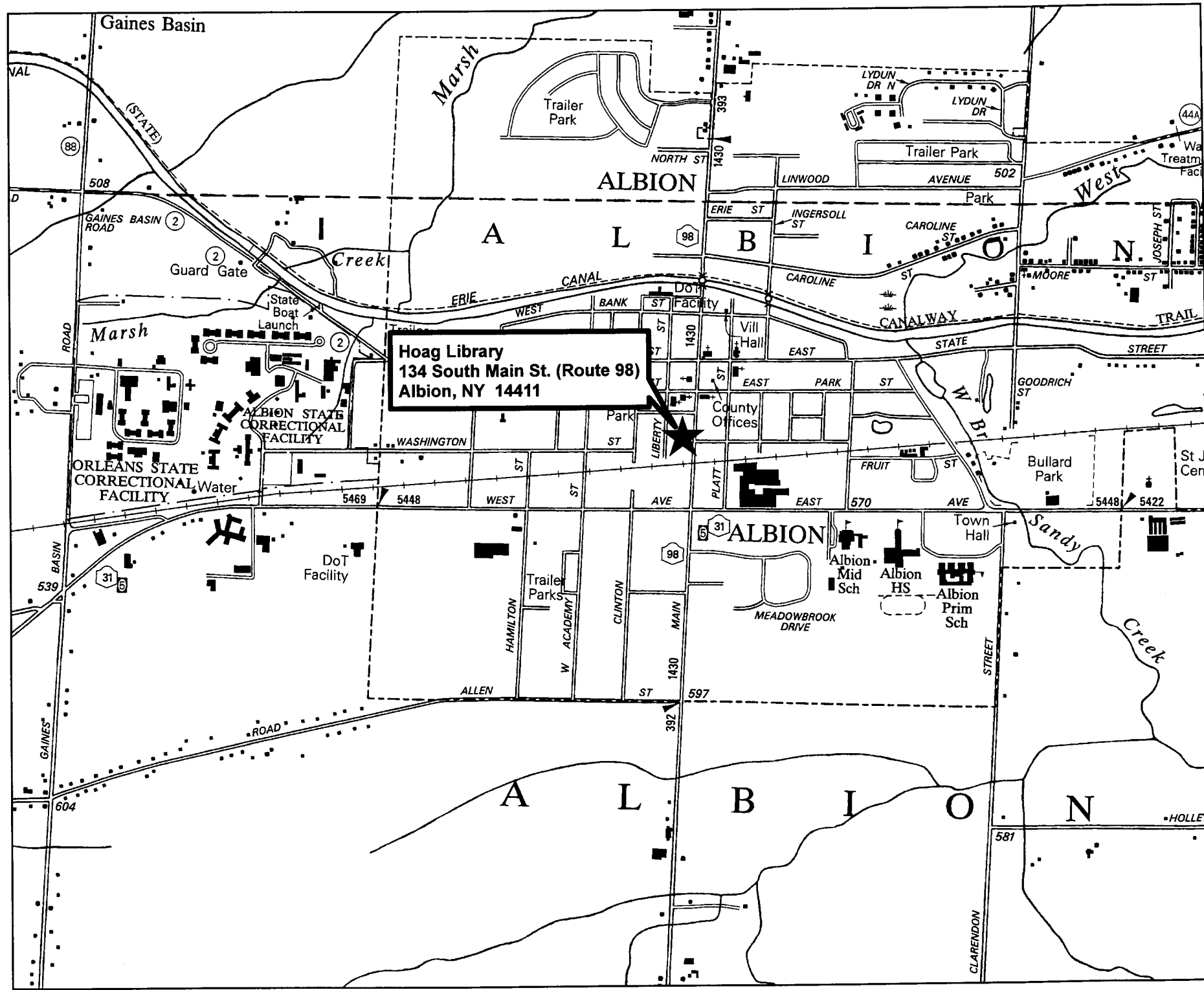
OFFICIAL POSITION: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

**Please Fax (585) 589-8105 or Mail to:**

Orleans County  
Department of Planning and Development  
14016 Route 31 West  
Albion, NY 14411

Visit our website at <http://www.orleansny.com/Departments/ResidentServices/Planning/PlanningBoard.aspx> to check your registration status.



**Hoag Library**  
134 South Main St. (Route 98)  
Albion, NY 14411