

## DEPUTY SHERIFF SERGEANT

261E

**Distinguishing Features of the Class:** This position has charge of the activities of a group of Deputy Sheriffs as a station commander in the Sheriff's Department or on an assigned shift on road patrols according to established policies and procedures. An employee in this class assigns, inspects and schedules the work of Deputy Sheriffs. The position may also involve assisting Investigators in different or unusual law enforcement situations including specialized criminal investigations. Employees in this class must be able to function calmly in emergencies and to take appropriate action. The work is performed under the general supervision of the Deputy Sheriff Lieutenant with considerable leeway allowed for independent action in carrying out the details of the work. Supervision is exercised over Deputy Sheriffs assigned to the Law Enforcement unit. Does related work as required.

### **Typical Work Activities:**

- Supervises the activities of Deputy Sheriffs;
- Assigns deputies to specific areas of patrol or investigation;
- Receives complaints from public concerning crimes and emergencies;
- Patrols areas to enforce laws, investigate crimes and arrest violators;
- Investigates illegal or suspicious activities of persons and quell disturbances;
- Coordinates the transfer of prisoners between various locations;
- Serves court orders and processes;
- May be assigned to perform in specialized areas of investigation such as Juvenile, Narcotics, Vice, etc.;
- May be designated as representative of the department in addressing civic groups or in dealings with other agencies;
- Prepares and reviews a variety of records and reports associated with law enforcement work;
- May be assigned responsibility for supervision and maintenance of department equipment.

### **Full Performance Knowledge, Skills, Abilities and Personal Characteristics:**

- Good knowledge of modern principles, practices, and techniques of law enforcement;
- Good knowledge of the New York State Penal Law, Vehicle and Traffic Law, Criminal Procedures Law and other applicable laws, regulations and ordinances;
- Good knowledge of the local geography;
- Good knowledge of the operation of radio equipment;
- Good knowledge of the principles and practices of supervision;
- Skill in the use of firearms;
- Skill in the use of special equipment including police radar and breathalyzers;
- Skill in the operation of a patrol car;
- Ability to apply first aid;
- Ability to deal firmly yet courteously with the public;
- Ability to follow and communicate written and oral directions;
- Good powers of observation;
- Sound Judgement and tact
- Physical condition commensurate with the demands of the position.

**Minimum Qualifications:** One (1) year of experience as a Deputy Sheriff.

**Special Requirement:** Possession of a New York State Driver's License.