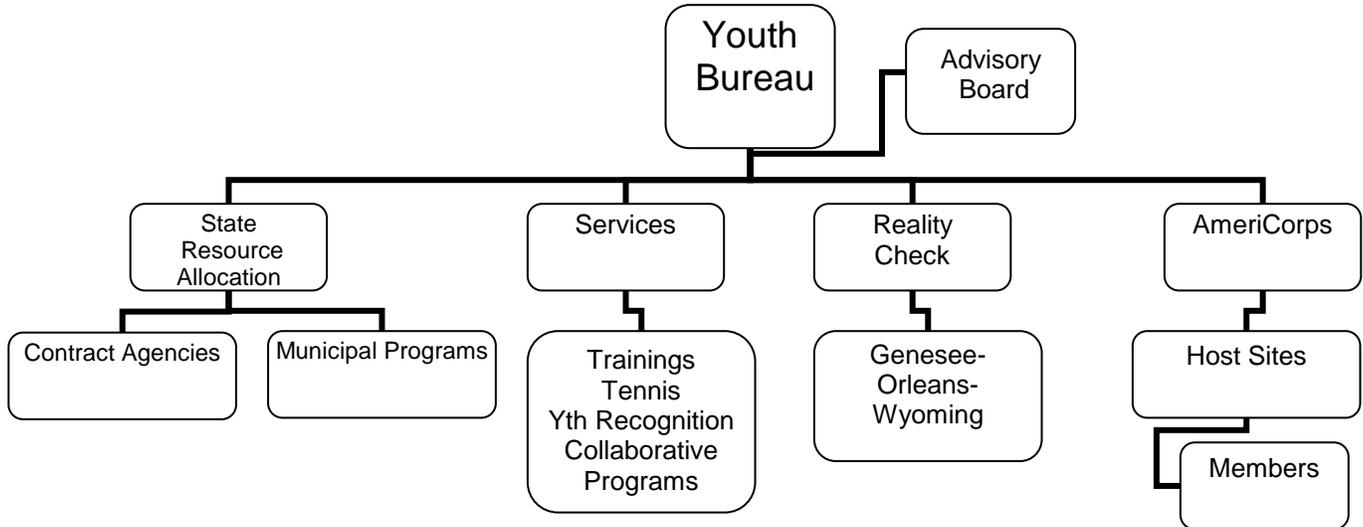


# ORLEANS COUNTY YOUTH BUREAU

## ORGANIZATIONAL CHART



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## DEPARTMENT DESCRIPTION

A youth bureau is an agency created by counties and cities, or a town or village with a total population of 20,000 or more for the purpose of planning, coordinating and supplementing the activities of public, private and religious agencies devoted to the welfare and protection of youth.

The Orleans County Youth Bureau is a department of county government, responsible to the Chief Executive and funded in part by the NYS Office of Children and Family Services. The Orleans County Youth Bureau was established in 1977. The Youth Bureau is currently administered by the Genesee County Youth Bureau under an inter-municipal agreement.

### Youth Bureaus

- *Promote positive youth development and youth participation*
- *Develop local strategies that meet the needs of young people*
- *Help plan and coordinate services for youth*
- *Assess youth needs to determine funding priorities*
- *Promote partnerships with agencies to provide comprehensive services*
- *Provide funding to youth service agencies*
- *Monitor and evaluate Youth Bureau funded programs to ensure quality services*
- *Advocate for legislation, systems change, and funding to improve/assist the youth services system*

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The Youth Bureau administers population-based funding made available to the counties by the NYS Office of Children and Family Services. Youth Development Delinquency Prevention (YDDP) supports recreation and youth services programs sponsored by municipalities, the county or community agencies. At least 50% of the program funding must come from local sources. Special Delinquency Prevention Program (SDPP) funds deal with specific targeted youth populations. No local match is required.

The Bureau contracts with agencies to provide prevention and intervention programming. Prevention programs are designed to reach the general youth population and address general developmental needs of all youth. This is a top priority as the goal is to prevent delinquent acts from occurring. Programs foster positive involvement and attachment of youth to family, school and positive peer groups, recognizing such commitments reduce the likelihood of delinquent behavior. Youth Drop-in programs, youth leadership, government intern and recreation are a sampling of the programs that receive state funds through the Youth Bureau. Current Youth Bureau prevention programs are Genesee-Orleans Ministry of Concern Just Friends Program, Swan Library Reading Program, Albion Juvenile Officer and ARC Camp Rainbow. There are recreation programs in Albion, Carlton, Holly, Kendall and Medina. Lyndonville also has a program, but no longer utilizes the state aid available to support it.

Intervention programs are designed to deal with youth at risk of substance abuse, truancy, illegal activity and school dysfunction or who are already engaging in these behaviors. The goal of these programs is still to keep youth connected with family and community and decrease risk-taking behavior. Current Youth Bureau intervention program is Orleans Juvenile Adjustment Services operated by Probation.

The Youth Bureau also operates grant-funded initiatives that further youth development and strengthen families and the community. Current initiatives that provide services in Orleans County are: AmeriCorps and Reality Check Youth Action.

Throughout the country, Americans of all backgrounds are engaged in community-based service through AmeriCorps, a program of the Corporation for National and Community Service. The Genesee County Youth Bureau began operating an AmeriCorps program in October 2004. The program is currently funded through September 30, 2013. Half-time (900 service hours), quarter-time (450 hours) and minimum-time (300 hours) members are placed at a variety of host sites in the Genesee County area. Assignments fall under the categories of youth development/mentoring, volunteer recruitment and public safety/community outreach. Organizations participating include; schools, youth service agencies, local government departments, community organizations, and faith-based programs. Members complete service hours in exchange for a modest living allowance and an education award. AmeriCorps provides program enhancements with a small local investment. Examples of AmeriCorps activities include: recruiting other volunteers, after school programming, mentoring students, developing and implementing community service projects, and initiating new programming for youth.

The Reality Check Youth Action Program is the youth component of the New York State Tobacco Control Program. Teens focus on education their peers and the community about the manipulative marketing strategies of the Tobacco Industry and works toward policy change to decrease smoking initiation among teens. This funding allows us to use the principles of positive youth development

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by providing leadership skills and engaging Reality Check teens in their communities. The program is in its fourth year of a five-year grant cycle, operating in Genesee, Orleans, and Wyoming Counties.

The Genesee County Youth Bureau also provides ongoing training on the principles and practices of youth development and specifically asset approach to youth development. The department is involved in numerous collaborative initiatives with community based and county agencies, such as leadership training, conferences, activities and educational events for youth.

### **STRATEGIC FRAMEWORK**

#### **Mission**

Dedicated to developing, implementing and evaluating a comprehensive countywide system of services for youth.

#### **Key 2012 Accomplishments**

- Development and distribution of the Youth Bureau Annual Report.
- Automation of QYDS: QYDS is the Quality Youth Development System through which agencies apply for funding. An automated version of this system has now been implemented in both counties.
- The Youth Bureau Director serves on the GLOW Workforce Investment Board Youth Council
- The County Youth Bureau offered tennis programming in the municipal recreation programs at Kendall and Lyndonville. More than 145 young people participated in the program that was staffed by AmeriCorps. The program was funded by USTA Eastern.
- The Youth Bureau again hosted the annual Youth Recognition Banquet. The event recognized the community service accomplishments of 21 area youth as well as an adult volunteer and an adult youth worker. This event was sponsored by a gentleman, Xavier Riley, who wanted to give back to the community. Xavier was the Keynote at our 2009 banquet. This donation was used to offset some costs of the banquet and allow for the recipient to bring two additional guests. We are hopeful that the donation will continue in 2013.
- Youth Bureau staff member is currently the past president of Human Services Council of Orleans County. This offers significantly more Youth Bureau recognition amid the human services sector of the county. This staff member also represents Reality Check and the Youth Bureau on the ACT and LIFE Advisory Board Councils.
- The Youth Bureau attends Juvenile Adjustment Services Committee.
- Asset Approach lending library for materials remains available. Department staff provides ongoing training to community groups and organizations not only on developmental assets but also facilitates all levels of the advancing youth development curriculum and leadership development/team building.

#### **AmeriCorps:**

- Placement of 50 members at the following host sites: Genesee County Highway Dept, History Dept, Office for the Aging, Park Interpretive Center, Sheriff's Office and Youth Bureau; Gillam-Grant Community Center, LeRoy Christian Community Project, Batavia Youth Center, Byron-Bergen Library, GO ART, Literacy Genesee, Corfu Free Library, Byron Bergen Central School, Camp Wyomoco, WNY Rural Area Health Education Center, 4-H Camp

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Bristol Hills, Richmond Library, Genesee Justice, Orleans Adult Learning Services, Cross-roads House, Livingston County Historical Society, Orleans Community Action, Genesee County YMCA, Batavia Players, Olean Central School District, Olean Theater Workshop, St. Mark's Episcopal Church, Girl Scouts of Genesee Valley and Orleans County Cooperative Extension.

- Twenty-eight community service projects involved 386 volunteers in 1,885 hours of service. An estimated 5,300 people benefitted from these projects. For example, 38 volunteers completed 76 service hours as part of the Martin Luther King Day of Service project at the Genesee County YMCA. Youth and adult volunteers made appreciation cards that were forwarded to active members of the military. Adult volunteers also completed several projects to improve the YMCA's facilities.
- Successful collaboration with RSVP of Genesee County and the Genesee Region Citizen Corps Council to coordinate an event on the 9/11 Day of Service and Remembrance. In keeping with the theme "A Time to Remember, a Time to Prepare", AmeriCorps members and RSVP volunteers were Home Depot in Batavia on Sunday September 11 to help local citizens honor those who serve as well as learn how to prepare for emergencies. Residents were able to write messages of support and memories of 9/11 on a large banner that was displayed at the Genesee County Senior Center and the Town of Batavia Fire Department during the month of September. Emergency preparedness information was distributed to 325 people. Donations of emergency supplies were collected and given to senior citizens.

### Reality Check:

- Completed year three of the 2009-2014 grant cycle.
- Brought four teens to Albany to meet with state representatives and discuss the importance of tobacco control programs.
- Held five free Smoke Free Movie Nights in Genesee County There was also a movie at the Holley Bicentennial Celebration in Orleans County.
- Brought four teens to the Colgate University for the annual Reality Check Youth Summit. Coordinators sat on several planning committees for the logistics and planning. Youth attended workshops and heard various keynote speakers.
- Coordinator serves as a Western Regional Steering Committee representative and was recently appointed as the Statewide Coordinating Committee chairperson.

### **Key 2013 Goals**

Intensive Monitoring of all contract agencies in 2013.

Coordinate the annual youth recognition event.

Continue representation and leadership roles on community human service boards.

Continue to offer tennis to recreation programs in 2013.

Continuation of the youth development training sessions as requested.

AmeriCorps:

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- Recruit members and host sites for 17 half-time (900 hours of service), 8 quarter-time (450 hours) and 20 minimum-time (300 hours) members for ninth year of the program.
- Continue to provide meaningful training opportunities for members, including on-line tutorials for those unable to attend scheduled meetings.
- Assist AmeriCorps members to complete community service projects utilizing volunteers.
- Collaborate with other National Service programs and partners to sponsor activities on designated National Days of Service.
- Develop additional environmental stewardship sessions that will be presented to youth at host site agencies.
- Adapt program operations to incorporate new program rules and procedures from the Corporation for National & Community Service and the NYS Office of National & Community Service.
- Review and assess AmeriCorps request for proposals to determine feasibility of applying for another three-year funding cycle

### Reality Check:

- Continue work on Point of Sale initiative and Smoke Free Media initiative that includes movies, television, and the internet.
- Improve the foundation of leadership opportunities that have been developed and recruit youth.
- Develop a more continuous, consistent media plan, utilizing television, radio, print and social media.
- Prepare for Tobacco Control Program site visit.
- Garner support from community members and organizations through petitions and work plan involvement, particularly to drive the Point of Sale initiative forward.

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**BUDGET SUMMARY**

<b><u>Appropriation</u></b> <b><u>By Object</u></b>	<b><u>Adopted</u></b> <b><u>2011</u></b>	<b><u>Estimated</u></b> <b><u>2012</u></b>	<b><u>Estimated</u></b> <b><u>2013</u></b>
Salary/Fringe	0	0	0
Equipment	0	0	0
Contractual	<u>61,443</u>	<u>47,761</u>	<u>43,940</u>
Total Appropriation	61,443	47,761	43,940
Revenue	<u>50,158</u>	<u>42,526</u>	<u>38,705</u>
Net County Support	11,285	5,235	5,235

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**BUDGET HIGHLIGHTS**

The Youth Bureau's benefit to the community cannot just be measured by what appears in the Orleans County budget. Funding is managed and distributed to other county departments and throughout the community to municipal programs and reimbursed directly by the state. Much of the funding allocated requires at least a 50% local match. Without a Youth Bureau, access to these grant funds would not be possible.

**Youth Bureau:** Keeping 2013 at the same rate even though expenses have increased.

**7310:** Program account has been cut by 80% over the past five years. We expect the state aid to be similar for 2013. Termination of funding to programs has begun with the devastating reduction in state aid.

The half the cost of the youth awards program was offset by a private donation.

**USTA Grant:** The Genesee County Youth Bureau applied and received a grant for \$2,370 from USTA Eastern for both Genesee and Orleans Counties.

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**Program Indicators**

<b>INDICATORS</b>	<b>Reality Check Funding</b>		
	Actual 2009	Estimated 2010	Estimated 2011
Genesee, Orleans & Wyoming Combined			
grant	\$152,250	\$152,250	\$152,250
# of youth served	987	1,000	1,000
# of programs/events	14	12	12
<b>Total Funding</b>	\$152,250	\$152,250	\$152,250

<b>INDICATORS</b>	<b>AmeriCorps</b>		
	Actual 2011	Estimated 2012	Estimated 2013
# of Host Sites	28	30	25
# of Members	51	50	45
Total Service Hours	24,580	23,850	24,900
Federal Funding	\$181,847	\$181,847	\$181,625
Local Funding	\$115,615	\$141,466	\$156,515
Total Funding	\$297,462	\$323,313	\$338,140

<b>INDICATORS</b>	<b>USTA Eastern</b>		
	Actual 2011	Estimate 2012	Estimate 2013
# parks participated	9	8	8
# of youth served	327	250	250
Funding-grant	\$5,000	\$2,370	\$2,000

**DEPARTMENT: YOUTH BUREAU****Program Indicators**

## Orleans County Youth Bureau – Funded Programs

<b>INDICATORS</b>	<b>YDDP &amp; SDPP Funding</b>		
	<b>Actual 2011</b>	<b>Estimated 2012</b>	<b>Estimated 2013</b>
<b>PREVENTION</b>			
# of agencies funded	8	5	5
total appropriation	\$29,378	\$22,400	\$20,420
# of youth served	1,902	1,030	1,030
<b>INTERVENTION</b>			
# of agencies funded	2	1	1
total appropriation	\$12,182	\$9,062	\$8,247
# of youth served	105	100	100
<b>RECREATION</b>			
# of programs	5	5	5
total appropriation	\$8,598	\$7,349	\$6,688
# of youth served	1,986	2,519	2,519
# of state applications	15	11	11
total amt. of state aid	\$50,158	\$38,851	\$35,355