



County of Orleans

Department of Highways/Buildings & Grounds

Gerald R. Gray
Highway Superintendent
Email: Jerry.Gray@orleansny.com
Craig D. Lape
Fuel Farm Manager
Email: Craig.Lape@orleansny.com

225 W Academy St.
Albion, New York 14411 - 1591
(585) 589-6145 & 589-7016
Fax (585) 589-1620
Email: Jackie.Tarricone@orleansny.com
Email: Lisa.Mannella@orleansny.com

Michael L. Cliff
Deputy Highway Superintendent
Email: Mike.Cliff@orleansny.com
James J. Noreck
Asst. Superintendent
Email: Jim.Noreck@orleansny.com

THE ORLEANS COUNTY BUILDINGS & GROUNDS DEPARTMENT

The Orleans County Buildings & Grounds Department has (15) full-time employees. This department is responsible for maintenance and management of all county facilities to insure that County departments can operate in facilities that are properly maintained, clean and safe for County employees and the general public. This department is responsible for the maintenance and operational condition of 13 buildings totaling 258,961 square feet, 28 departments, have a fleet of 7 vehicles, 2 zero turn mowers, 60' boom lift and a Bobcat. We provide maintenance, renovation, new construction, up keep of electrical, lighting, plumbing, heating/ventilation systems, ground keeping and overall janitorial cleaning services to these facilities.

We are required to remove and salt snow and ice from County office parking lots and sidewalks. We maintain records for cost information on labor, equipment and materials which plays an essential part in maintaining job costing.

We provide 24-7 emergency service for all County buildings. Our office maintains phone system technical support lines and the purchasing of new phones for departments. We work in collaboration with the Orleans County Planning Department to provide maintenance on our docks, grounds, buildings and any electrical issues at the Marine Park at Point Breeze. We also maintain the county Cemetery – Alms “Poor House Cemetery” on West County House Road. We also deliver inter-departmental mail.

We provide support staff for the archiving of Orleans County Records. This work entails pulling of files and loading boxes for transportation to a shredding facility and witnessing the destruction. This is accomplished by adhering to the State Guidelines for Records retention.

The Orleans County Buildings & Grounds Department works cooperatively with the Highway Department and the Fuel Farm on maintaining their needs since our merger.

Our goals are to restore and upgrade current buildings over time to try and keep cost to a minimum. Cut backs in personnel and budgets have hampered our efforts, but we strive to find cost effective ways to complete out projects. We have put into place a yearly boiler maintenance program to keep them at peak performance.

Upgrade to HVAC Systems, maintenance to the exterior of the Court's historical buildings and a new record retention room have been done by our maintenance crews to keep costs down. New flag pole and 911 Monument were done in house plus a network tower for computer services was installed with the use of our used 60' man lift that was purchased; saving money on expensive rentals.

Orleans County Natural Gas meter building at the Villages of Orleans and the COB complex and Fuel Farm generator building at the Highway Department have new vinyl siding to make them maintenance free.

Major repairs and upgrades to the Jail, painting of Court House dome, brick work to Central Hall and repairs to Marine Park round out some of the work done in 2011-2012.

Orleans County consolidation of Highway/Buildings & Grounds has been challenging, but has allowed us to better utilize equipment and man power to provide better service.

In the coming years, we look to finish the Jail upgrades and maintenance to our other 12 buildings. Paving and sealing of parking lots are also on a long list of projects.

Central Hall painting, replacement of roofs at County Office Building, Public Safety Building and window replacement for Court House, Clerk Building and Central Hall make for some of our goals in the future. Marine Park stairs and the overlook deck replacement will be needed in the next few years that round out an ambitious future.